



## NEW MEMBER APPLICATION

This form is designed to solicit information about organizations and individuals seeking membership in the Canadian Environmental Grantmakers' Network (CEGN)

CEGN's mission is to work together to strengthen the impact of philanthropic support for an environmentally sound and sustainable future for Canada. CEGN's strategic plan identifies three strategic priorities to help the organization achieve this mission. They are:

- Catalyze Collaboration
- Build and Share Skills and Knowledge
- Grow Investments for a Sustainable Canada

CEGN's Statement of Values and Ethical Principles is attached with this application for your review. A copy of CEGN's Membership Guidelines is also available on the website ([www.cegn.org/join](http://www.cegn.org/join)) for your review before completing this form.

**Please complete the following form and return it to CEGN. Contact information is included at the end of this form.**

Organization: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Primary Contact Position: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Fax: \_\_\_\_\_ Website: \_\_\_\_\_

Date: \_\_\_\_\_

Other individuals from your organization who you would like to participate in CEGN. Participation is open to all staff and Board Members of the member organization.

Name: \_\_\_\_\_ Position: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_ Email: \_\_\_\_\_

(Please add more on a separate page, if needed.)

How did you hear about CEGN? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Member Categories:**

Please indicate the category that best describes your organization or if you are an individual, please indicate.

- Private Foundation
- Corporate Foundation
- Public Foundation
- Individual Philanthropist
- Individual Donor Advisor
- Community Foundation
- Corporate Giving Program
- Government Funding Program
- Other \_\_\_\_\_

Do you have staff and if so how many? \_\_\_\_\_

How many are dedicated to environmental funding? \_\_\_\_\_

What is the source of your donations? (i.e. endowment; grants; gifts from individuals; government; other)  
\_\_\_\_\_

If your organization has an endowment, what is the current approximate value of the endowment?  
\_\_\_\_\_

What is your approximate total grants budget (over all grant programs)? \_\_\_\_\_

What was your approximate annual grants budget for environmental grants last year? \_\_\_\_\_

What benefits are you looking for from joining CEGN? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you most interested in:

- Meetings and workshops
- Listserves and website
- Publications and directories
- Networking events
- Working groups
- Volunteering with CEGN
- Other \_\_\_\_\_

Information requested (For CEGN’s internal use, research and aggregate statistical purposes only)

1. A list of directors/trustees and date of incorporation
2. If a foundation, a list of the foundation’s assets (market value) and grants in the previous year (\$ and recipients)
3. A Statement of Areas of granting interest.

If the organization has an Annual Report with the requested information, please forward the report to CEGN.

All applications for membership to the Canadian Environmental Grantmakers’ Network are discussed and either approved or denied by the Board of Directors.

**MEMBERSHIP CATEGORIES AND FEE SCALE: As noted below, the fee scales for general membership are based on the dollar value of environmental grants in Canada. The question concerning volume of total grants is for information purposes only.**

**Champion/Leadership Membership** The Champion and Leadership Membership levels exist for those members who wish to provide additional membership support to CEGN beyond their general membership fee. This provides vital support to ensure that the core operations of CEGN are maintained.  
**OR**

**General Membership**

Annual Total Environmental Grants in Canada (CDN\$)	Fee
Under \$500,000	\$570
\$500,000 to \$1.5 million	\$1,130
Over \$1.5 million	\$1,700

**STEP ONE:**

Please indicate your total grants (across all program areas) in Canada in your last full fiscal year (i.e. 2018 or 2017/18): \_\_\_\_\_  
Please indicate your total environmental grants in Canada in your last fiscal year (i.e. 2018 or 2017/18): \_\_\_\_\_  
Please indicate the total value of your endowment as of 2019 (if applicable): \_\_\_\_\_

**STEP TWO:**

**Please select your payment based on the membership categories, fee scale and option for additional support (as outlined above):**

CHAMPION MEMBERSHIP*	Select level:	<input type="checkbox"/> \$10,000	<input type="checkbox"/> \$15,000	<input type="checkbox"/> Other Amount \$ _____
LEADERSHIP MEMBERSHIP*	Select level:	<input type="checkbox"/> \$5,000	<input type="checkbox"/> Other Amount \$ _____	
GENERAL MEMBERSHIP	Select level:	<input type="checkbox"/> \$570	<input type="checkbox"/> \$1,130	<input type="checkbox"/> \$1,700

*\*One (1) complimentary conference pass for Leadership Members joining at \$5,000; two (2) complimentary conference passes for Champion Members joining at \$10,000 or more.*

**STEP THREE:**

Please fill in the amount from Step Two

**AMOUNT DUE: \$** \_\_\_\_\_

*For membership through December 31, 2019*

Payment can be made by either cheque or Visa/Mastercard. If paying by cheque, please make cheque payable to: **CEGN** and mail your completed membership application and cheque to: CEGN, c/o Foundation House, 300- 2 St. Clair Ave East, Toronto, ON M4T 2T5.

If paying by credit card, please provide the following information and either mail the completed application form to the address below or email it to: [sandy@cegn.org](mailto:sandy@cegn.org)

Visa     MasterCard    Credit Card Number \_\_\_\_\_  
Expiry Date (MM/YY) \_\_\_\_\_

**STEP FOUR:**

Our organization agrees with CEGN's Statement of Values and Ethical Principles.



**Please return completed form to CEGN at:  
300- 2 St. Clair Ave East, Toronto, ON M4T 2T5 or email it to: [sandy@cegn.org](mailto:sandy@cegn.org)**



## STATEMENT OF VALUES AND ETHICAL PRINCIPLES

The members of the Canadian Environmental Grantmakers' Network are individually and collectively committed to the public good. We believe that public trust in our performance and behaviour is reinforced through the integrity and honesty we demonstrate in all our relationships, dealings and transactions. Members of CEGN adhere to all applicable federal and provincial laws and regulations governing charitable foundations and we commit to acting within the spirit of the law at all times. Our philanthropy is guided by common values and ethical principles. These values and principles have been articulated in the following statement, which serves as a frame of reference to support and shape our work.

### Values We Collectively Share

- Commitment to the public good and public benefit
- Integrity and honesty
- Respect for applicants, grantees, partners and colleagues
- Commitment to accountability and good governance
- Responsible stewardship of resources
- Commitment to excellence

### Ethical Principles – Principles that Inform Our Work

#### a) **Commitment to the public good and public benefit**

- Aligning the mission of the foundation with an active and constant commitment to the public good
- Ensuring that all activities are directed toward public benefit

#### b) **Integrity and honesty**

- Acting with integrity and honesty in all relationships and interactions between the foundation, its grantees and other interested parties

#### c) **Respect for applicants, grantees, partners and colleagues**

- Treating all organizations and individuals with courtesy and fairness
- Building mutually beneficial relationship
- Demonstrating respect for the diversity of perspectives, views and opinions of individuals and of organizations

**d) Commitment to accountability and good governance**

- Committing to good governance, through directors and trustees who are informed, thoughtful and purposeful in their decision making
- Ensuring that directors and trustees are aware of and comply with all legal and fiduciary obligations
- Ensuring that the Board periodically reviews the foundation's mission and evaluates progress in achieving this mission
- Communicating effectively and clearly about the foundation's mission, objectives and governance
- Ensuring that the Board has policies in place to address real or perceived conflict of interest and is prepared to act on them

**e) Responsible stewardship of resources**

- Ensuring that the foundation's financial resources are used primarily to advance its mission
- Ensuring that the foundation has adequate human resources and systems to pursue its mission

**f) Commitment to excellence**

- Developing and advancing the knowledge, skills and judgement required for effectiveness
- Actively and continually learning to improve performance
- Disseminating and sharing knowledge developed in the course of the foundation's work, for the benefit of the greater community

*This Statement of Values and Ethical Principles was developed by Philanthropic Foundations of Canada for its members. With permission from PFC, the Board of CEGN has adapted the statement and approved it as a foundational document for our own organization. CEGN is very grateful to PFC for its leadership in developing the Statement of Values and Ethical Principles.*



c/o Foundation House, 300- 2 St. Clair Avenue East  
Toronto, Ontario M4T 2T5  
647-288-8891 | [www.cegn.org](http://www.cegn.org)